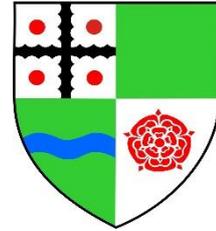


Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
239A Preston Road, Clayton-le-Woods, Chorley, PR6 7PY
Telephone: 01257 264854
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www.claytonlewoodsparishcouncil.org.uk



12th April 2023

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 17th April 2023 at 7.30pm at the Parish Council Community Meeting Room/Office 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mrs Tracy Morris', written over a horizontal line.

Mrs Tracy Morris
Clerk to the Council



Agenda

1. To receive and accept apologies
2. Declaration of Interest
3. Public Participation
4. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 20th March 2023 (Attached)
5. Clerk's and Admin Assistants Reports
6. Reports
 1. Summer Fair Working Group Report 22nd March 2023 (To Follow)
 2. Communications Committee on Wednesday 5th April 2023 (To Follow)
 - 2.1 Summer Newsletter 2023 (Cost of Newsletter shared delivery £3810 +VAT)
 3. The Lancashire Wildlife Trust Annual Report (To Follow)
 4. Lengthsmen Update
 5. Lancashire Pension Fund Additional Voluntary Contributions (AA) Permission Required
 6. Bowling Green Update (Independent Greenkeeping costs £2000 per season plus materials) Plus Vandalism on Bowling Green (Gates)
 7. SPID Installation Update (£15753.60 Plus £594.00 Repair)
7. Commemorative Coronation Coins – Volunteer(s) for Distribution to Local Schools (w/c 1st May 2023)
8. Accounts for Payment
All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)

1. Payments March/April 2023

Voucher	Date	Bank	Description	Supplier	VAT Type	Net	VAT	Total
415	22/03/2023	Virgin Money	Counselling Service	Sarah Tinsley Counsell	Z	150.00		150.00
416	22/03/2023	Virgin Money	Utility Bill	Water Plus	Z	14.08		14.08
416	22/03/2023	Virgin Money	Utility Bill	Water Plus	S	4.36	0.87	5.23
420	31/03/2023	Virgin Money	Donation	Royal British Legion	Z	-20.00		-20.00
421	31/03/2023	Virgin Money	Food Parcel	Westwood Primary Sch	Z	-145.00		-145.00
Total						3.44	0.87	4.31



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Voucher	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1	Virgin Money		Maintenance	Kevin Bond	Z	800.00		800.00
2	Natwest Bank	D/D	Website/Email Managerr	Easy Websites	S	81.00	16.20	97.20
3	Natwest Bank	S/O	Salary	Lengthsmen JI	E	130.80		130.80
4	Natwest Bank	S/O	Salary	Lengthsmen DH	E	218.00		218.00
5	Natwest Bank	S/O	Salary	Lengthsmen DM	E	261.60		261.60
6	Virgin Money	S/O	Salary	Employee 01	E	1,722.67		1,722.67
7	Natwest Bank	D/D	Pension	LCC Pension Employee	E	899.86		899.86
8	Natwest Bank	D/D	Phones/Broadband	O2	S	6.07	1.21	7.28
9	Virgin Money	S/O	Salary	Lengthsmen ME	E	348.80		348.80
10	Virgin Money	S/O	Rent/Room Hire	Chorley Self Storage Lt	S	73.33	14.67	88.00
11	Virgin Money	S/O	Salary	Employee 02	E	1,036.08		1,036.08
12	Virgin Money	D/D	Phones/Broadband	Three Business Service	S	7.50	1.50	9.00
13	Virgin Money	D/D	Phones/Broadband	BT	S	49.59	9.92	59.51
14	Virgin Money	S/O	Salary	Lengthsmen CD	X	87.20		87.20
15	Virgin Money	B/T	CLWBG Monthly Rent	MRE Belbroughton Ltd	X	49.00		49.00
16	Virgin Money	B/T	Annual Membership	NALC/LALC	Z	1,383.98		1,383.98
17	Virgin Money	B/T	Management Fee Back L	The Lancashire Wildlife	S	3,950.00	790.00	4,740.00
18	Virgin Money	B/T	Office Cleaning	Diamond Domestic	S	64.00	12.80	76.80
19	Virgin Money	B/T	CLW Bowling Green Mair	Growing Solutions Limit	S	440.00	88.00	528.00
19	Virgin Money	B/T	CLW Bowling Green Mair	Growing Solutions Limit	S	98.00	19.60	117.60
19	Virgin Money	B/T	CLW Bowling Green Mair	Growing Solutions Limit	Z	120.00		120.00
20	Virgin Money	B/T	Emergency Lighting Test	Direct 365Online	S	120.00	24.00	144.00
21	Virgin Money		Utility Bill	Eon	L	40.52	2.03	42.55
22	Virgin Money		Meadow and Link Bridge	Cuerden Valley Trust	Z	17,500.00		17,500.00
23	Virgin Money		Annual Alarm Check	Castle Alarms	S	135.17	27.03	162.20
24	Virgin Money	B/T	SPID Repair	Traffic Technology Ltd	S	420.00	84.00	504.00
24	Virgin Money	B/T	SPID Repair	Traffic Technology Ltd	S	75.00	15.00	90.00
Total						30,118.17	1,105.96	31,224.13

2.Receipts March 2023

Voucher	Date	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
79	20/03/2023	Natwest Bank	B/T	Bank Interest	Natwest Bank	X	18.22		18.22
89	20/03/2023	Virgin Money		Summer Fair	Halewood	Z	300.00		300.00
99	22/03/2023	Virgin Money	B/T	Refund	Running Imp Limited	Z	2,494.80		2,494.80
100	01/03/2023	Virgin Money		Bank Interest	Virgin Money	Z	17.91		17.91
101	31/03/2023	Virgin Money	CASH	Summer Fair	Scott Parkinson	Z			
Total						2,830.93		2,830.93	

9. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link:

<https://planning.chorley.gov.uk/online-applications/search.do?action=weeklyList>

1. Application no: 23/00231/TPO Case Officer: Bill Whisker - 01257 515642
Ward: Clayton West And Cuerden Proposal: Application for work to a protected tree - Chorley BC TPO 6 (Clayton-le-Woods) 1982: Horse Chestnut - Pruning of branches overhanging into the garden of 11 Stonehouse Green. Location: 22 Pear Tree Road, Clayton-Le-Woods, Chorley, PR6 7JP

2. Application no: 23/00276/FULHH Proposal: Single storey side/rear extension attached to existing double garage and conversion of double garage to habitable accommodation Location: 20 Cam Wood Fold Clayton-Le-Woods Chorley PR6 7SD



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3. Application no: 23/00276/FULHH Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton East, Brindle And Hoghton Proposal: Single storey side/rear extension attached to existing double garage and conversion of double garage to habitable accommodation Location: 20 Cam Wood Fold, Clayton-Le-Woods, Chorley, PR6 7SD

4. Application no: 23/00274/MNMA Case Officer: Mr Iain Crossland - 01257 515903 Ward: Clayton West And Cuerden Proposal: Minor non material amendment to planning permission ref:20/00377/FULMAJ (Erection of 115 dwellings with associated parking, landscaping, drainage, pump station, layout of roads and footways and other associated works) for the removal of the pump station and addition of a substation Location: Land Adjoining Cuerden Residential Park, Nell Lane, Cuerden

5. Application no: 23/00278/DIS Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton West And Cuerden Proposal: Application to discharge condition no.5 (tree protection measures) attached to planning permission ref: 22/00056/FULHH (Single storey side/rear extension (following demolition of existing conservatory) Location: 7 Windflower Drive, Clayton-Le-Woods, Leyland, PR25 5RG

6. Application no: 23/00305/MNMA Case Officer: Mr Iain Crossland - 01257 515903 Ward: Clayton West And Cuerden Proposal: Minor non material amendment to planning permission ref: 21/01163/FUL (Erection of two detached dwellings) involving provision of enclosed glazing to the first floor balcony Location: Green Bank House, Wigan Road, Clayton-Le-Woods, Leyland, PR25 5SB

10. Correspondence

1. Invitation to be a Member of Lancashire Partnership Against Crime (LANPAC) £120.00 per annum.

11. Date for Next Meetings

The next full parish council meeting is proposed to be held on Monday 15th May 2023 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

The Annual General Meeting is scheduled for Monday 15th May 2023 at 7.00pm prior to the main meeting. A letter will be sent to the Members separately to invite you to this meeting.

Committee Meeting /WG Schedule

- War Memorial Committee Meeting Monday 24th April 2023 at 7.00pm
- Finance Committee Meeting Tuesday 6th June 2023 at 7.00pm
- Environment Committee to be Arranged